



OJAI VALLEY LAND CONSERVANCY

RESTORATION FIELD MANAGER JOB DESCRIPTION

Location: Ojai, CA
Status: Full-Time non-exempt position available
Reports To: Restoration Program Director
Salary: \$25 - \$28/hour

The Ojai Valley Land Conservancy (OVLC) is a nonprofit land protection organization working to protect and restore the natural landscapes of the Ojai Valley forever. Our vision is to lead the valley's response to climate change.

JOB DESCRIPTION

We are seeking a Restoration Field Manager to lead a restoration field crew and manage restoration field operations. The ideal candidate will have a background in ecological restoration and experience implementing restoration projects and supervising teams in the field. The Restoration Field Manager will be responsible for overseeing the daily restoration activities of OVLC's field crew, conducting site monitoring, ensuring the completion of projects on schedule, and providing guidance to team members. The role will require administrative duties including equipment maintenance, inventory management, expense tracking, and subcontractor coordination. This position will involve work related to OVLC's Native Plant Nursery, stewardship program, volunteer activities, and other events/outreach as needed.

The Restoration Field Manager is a dynamic and collaborative position that involves both highly physical, field-based work – often in a remote environment – and administrative work in the office.

Responsibilities include:

- Implement habitat restoration and invasive weed management practices
- Manage and lead restoration field crew members
- Work with program directors to plan and schedule restoration projects, ensuring timely project completion
- Conduct site assessments and site monitoring, tracking project success
- Operate, maintain, and repair infrastructure and equipment (weed whackers, water pumps, irrigation pipes, hand tools) and track inventory
- Track and report field expenses and staff time
- Ensuring compliance with grant requirements, safety regulation, and organizational policies
- Work independently and problem solve
- Train new field crew members in tool safety and conduct regular safety checks
- Review and improve field crew protocols
- Maintain a respectful, collaborative, safe, and secure work environment
- Interact with the public in the field and promote goals of OVLC

The Ojai Valley Land Conservancy is an Equal Opportunity Employer.

- Lead students, groups, and members of the community at volunteer events
- Support other field-related land stewardship duties, as time permits
- Contribute to OVLC social media and assist with other OVLC events (as needed)
- Other duties as assigned

ESSENTIAL QUALIFICATIONS

- Bachelor's degree in Environmental Science, Restoration Ecology, or related field
- 3+ years of experience in field work and restoration project management
- Ability to manage a team of field crew members and provide leadership
- Knowledge of restoration practices, environmental science, and grant writing
- Experience with mechanical equipment and hand tools
- Excellent communication and organizational skills
- Proficient in Microsoft Suite and project management software
- Ability to work in a fast-paced dynamic environment
- Safe and responsible conduct, including use of vehicle and power equipment such as chainsaws, weed whackers, etc. (training provided if needed)
- Willingness to work in the field 8-hours per day, including in high heat
- Must hold a valid California driver's license
- Must be able to safely lift and carry a minimum of 40 lbs.

PREFERRED SKILLS

- Proficiency in ArcGIS mapping software
- Chainsaw certification
- Ability to drive large 4x4 work trucks off-road
- Ability to perform CPR and first aid care for injuries that could occur in the field
- Bilingual (English/Spanish)

PUBLIC CONTACT

Public contact is a part of this position. It is important to extend a warm and friendly face to the community and preserve users, as well as have an understanding of the mission and vision of OVLC.

OTHER REQUIREMENTS

This position demands highly physical work and may work in variable weather conditions, at remote locations, on difficult and hazardous terrain, in adverse working conditions, and under physically demanding circumstances. These conditions may require considerable physical exertion. Extensive hiking in uneven terrain is required as is the ability to safely lift and carry a minimum of 40-50 lbs. Field Crew Members must have the ability and willingness to work long hours and occasional weekends.

All staff are required to adhere to the safety guidelines put in place by the Center for Disease Control and OVLC for COVID-19.

Applicants who are offered employment with OVLC agree to allow a background investigation and offers of employment are contingent on its successful completion.

Application Deadline: May 26, 2023

Interested candidates should send a resume and cover letter to opportunities@ovlc.org.

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